HOCKEY CANADA REGISTRY (HCR) 3.0
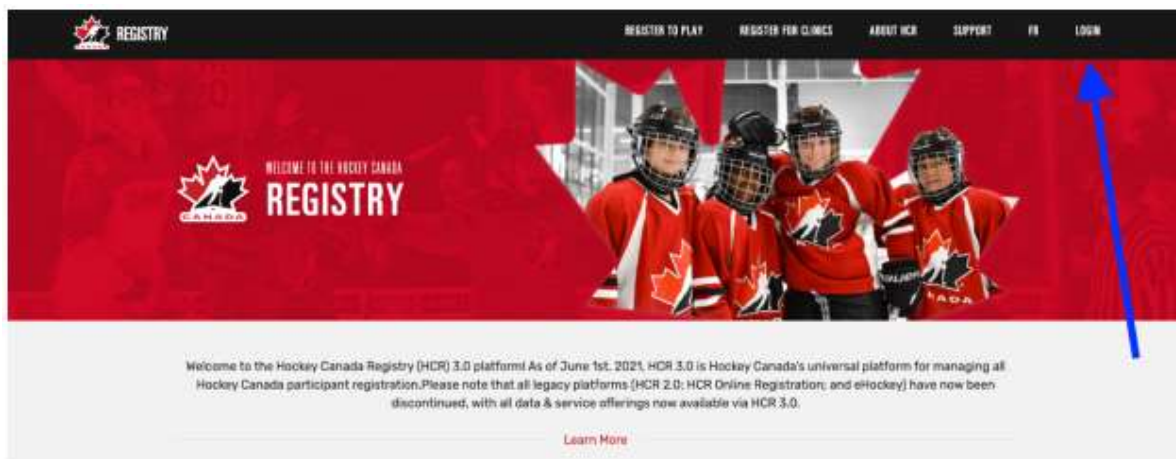
How to create an account and Link Members

Hockey Canada Registry (HCR) 3.0 has eliminated the need for an eHockey account. If you previously had an eHockey account, you will still need to create a new account in HCR 3.0. If you have never had an eHockey, or Hockey Canada account, but you have registered a child to play with a BC Minor Hockey Association, you will still need to create a member profile in HCR 3.0. This guide will walk you through the process, as well as the few key points of Teamsnap integration.
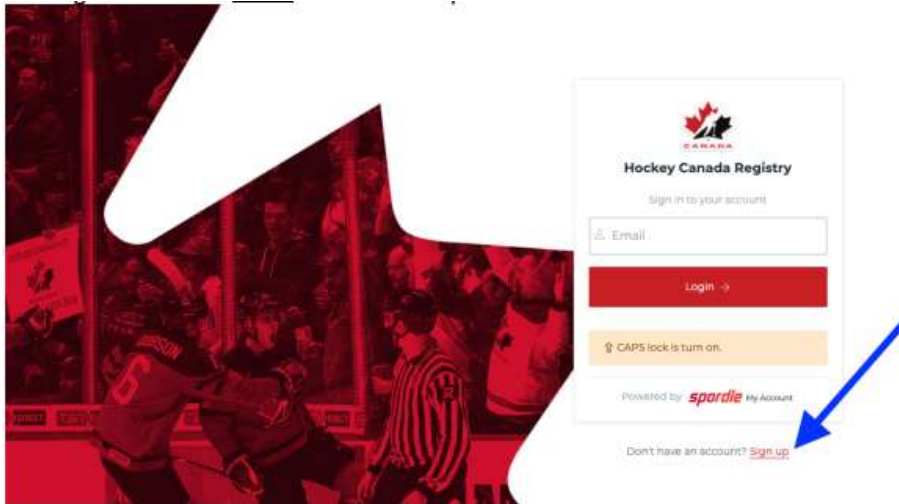
Step 1:

> Go to the HCR 3.0 website : https://register.hockeycanada.ca/home

Step 2:

> Click **LOGIN** in the top right corner

Step 3:

To create a new account, click on the **Sign up** link. **If you had an account with the old HCR or eHockey, that account is no longer valid, and you **MUST** create a new profile.

Step 4:

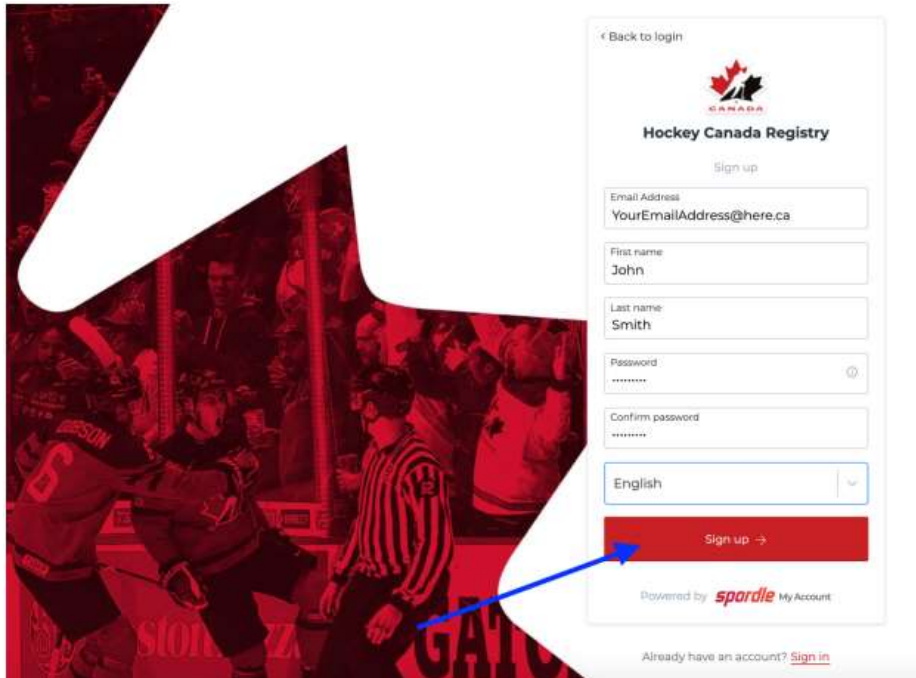Enter a valid email address, and click **Next ->**

Step 5:

You will need to enter your **First name** and **Last name**, and then create and confirm your password.

** Your password will require the following:

- Must be at least 8 characters
- Must have 1 number
- Must have 1 uppercase letter
- Must have 1 lowercase letter
- Must have 1 special character

Once you have entered all of the required information, click **Sign up**

Step 6:

You will receive a **verification code** via email (the email address you signed up with). If you do not receive this verification email, check your junk or spam folders as well.

Enter the verification code in the required fields, then click **Verify**.

After you have entered your verification code, you will be required to re-enter your password.
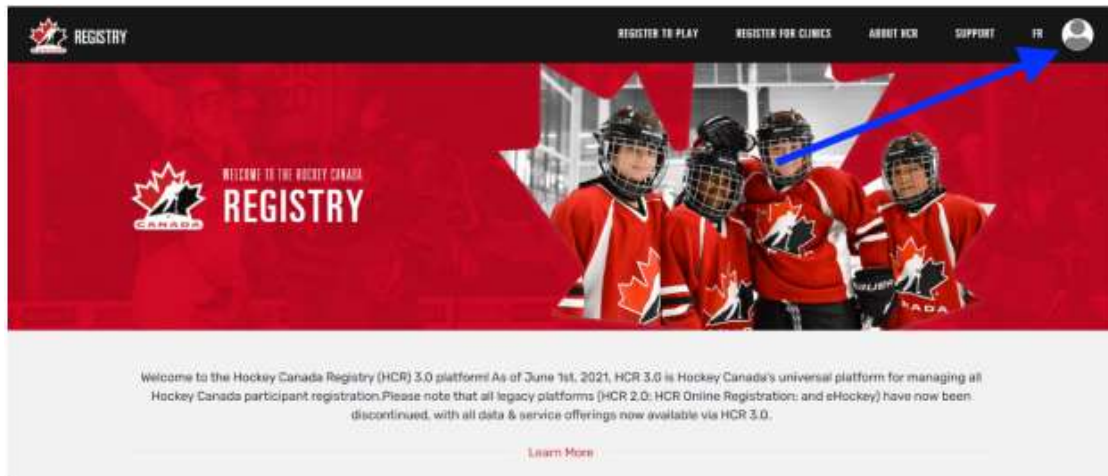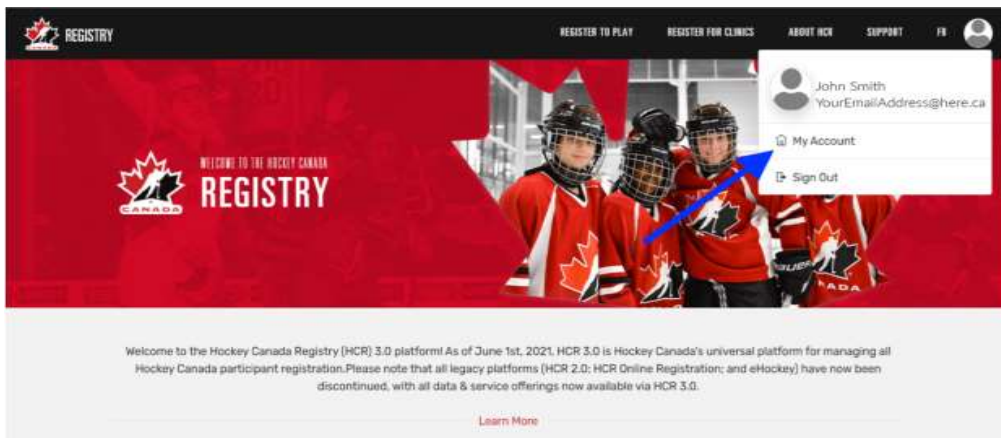**Click Login ->**

Step 7:

You will be brought to the **Hockey Canada Terms and Conditions** – please read and click **I Agree**

Step 8:

You will be directed back to the HCR homepage. Click the **circle** in the top right corner.

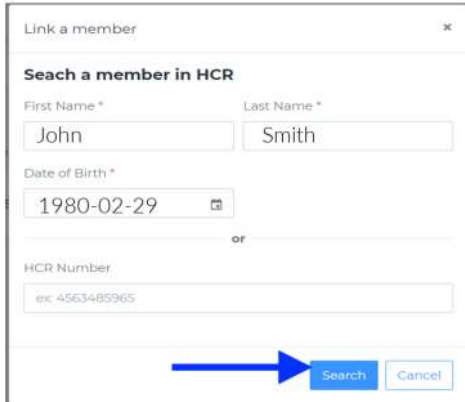From the drop-down menu, click on **My Account**

Step 9:

You will then be directed to your **HCR 3.0 Dashboard**, where you will have several tabs.

Your first step is to link your old HCR participant account (HCR #) to your new HCR 3.0 account (if you had one). To do this, click the blue **Link a Member.** *To link a child (participant) to your account, see **Step 11**.
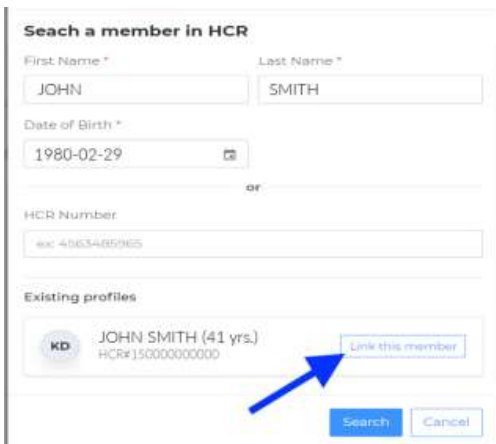
Search for your account by entering your **First name, Last name, AND Date of Birth** *OR* by **HCR Number** (if you know it) and click **Search**
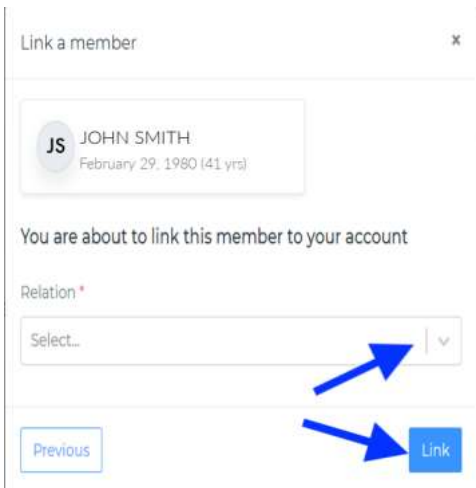

This will bring up any existing profiles in that name (including their HCR #).

Confirm that you have the correct member, and click **Link this member**.

You will then need to select what **relation** you are to the member. Click the **Relation*** drop-down menu, and select **Self**. Then click the **Link** button.

Step 10:

Now you will have access to the rest of the **HCR 3.0 Dashboard**.
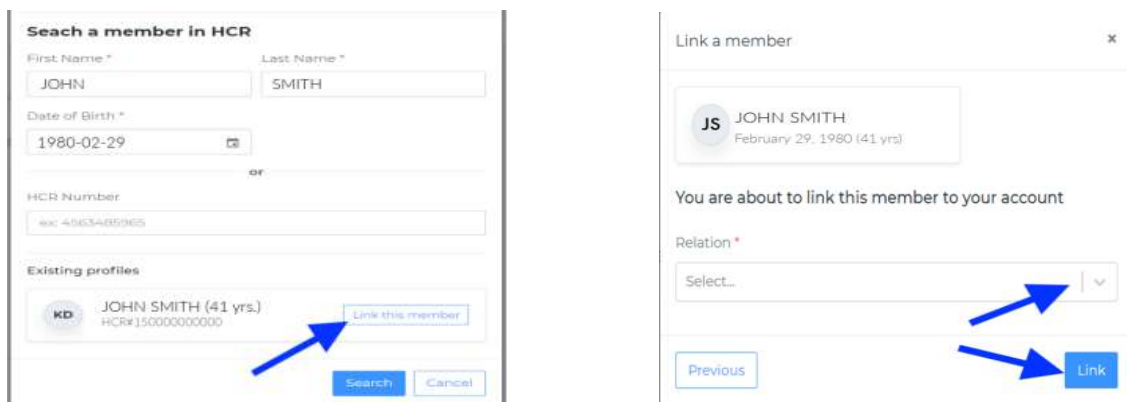
Step 11: **Linking a participant member (your child/grandchild/etc) to your profile

Click on **Link a member**

Search for your participants account by entering your **First name, Last name, AND Date of Birth** *OR* by **HCR Number** (if you know it) and click **Search.** If you are unsure if you have found the correct member, or are not able to find them using their First name, last name, and birth date, please contact the KMHA Registrar at registerwithKMHA@gmail.com for assistance. DO NOT create a new profile for them, as this has already been done when they were registered through Teamsnap.

When you have found the correct member, click **Link this member**.

You will then need to select what **relation** you are to the member. Click the **Relation*** drop-down menu, and select the appropriate option (**parent, grandparent, legal guardian, etc**). Then click the **Link** button.

When you have linked your participant's profile to your own, you can now update their address, and important information. If you have registered your player through Teamsnap, you **DO NOT** need to re-sign the Hockey Canada waivers in HCR, they will port over from Teamsnap.

*Repeat this process for each participant that you need to link to this account.